

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

March 22, 2016

The meeting was called to order at 6:05.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance	Randy Gray, Director-Curriculum & Instruction/Projects, led the Pledge of Allegiance.	
Roll Call	Trustee Alicia Anderson Trustee Tony Peña Trustee Sonya Cuellar	Trustee Linda Garcia - ill Trustee Vivian Hansen
Administrators Present	Ruth Pérez, Superintendent Ranita Browning, Interim-Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Deborah Stark, Assistant Superintendent-Educational Services Adrian Ayala, Director-Leadership Development Kim Cole, Director-Special Education/ECE Greg Francois, Director-Secondary Ed. & Instructional Technology Randy Gray, Director-Curriculum & Instruction/Projects Manuel San Miguel, Director-Student Services Chris Stamm, Director-Student Nutrition Services Patricia Tu, Interim Director-Fiscal Services Andrea Aguilar-Nuno, Principal-Buena Vista High School Greg Buckner, Principal-Paramount High School Jerry King, Principal-Paramount Adult School Morrie Kosareff, Principal-Paramount High School-West Scott Law, Principal-Collins School	
Approve Agenda March 22, 2016 1.103	Trustee Anderson moved, Trustee Cuellar seconded the motion carried 4-0 to approve the agenda of the Regular Meeting of March 22, 2016. Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña Absent: 1 – Trustee Garcia	
Regular Meeting Minutes March 9, 2016 1.104	Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the Regular Meeting minutes of March 9, 2015. Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña Absent: 1 – Trustee Garcia	

REPORTS

Student Board Representatives

Yanet Lopez-Paramount High School West and Martha Rubio-Paramount Adult School reported on school academic, athletic and extra-curricular activities.

Employee Representative Reports

There was no CSEA representative in attendance.

TAP President April O'Connor thanked the Board for rearranging calendars so that they may attend the Who's WHO dinner. She thanked Superintendent Perez for attending the Rep meeting. She shared that she met with Dr. Perez and Dr. Morales and shared with them safety concerns and Safe & Civil implementation begin crucial to begin at the beginning of the school year. She added that the budget presentation was a downer and added that they would like to see more money being spent in the classrooms. She would like to stay competitive as we have great teachers. We also need to look at the needs of our students. She gave a shout out to Jackson School and Collins School.

Board Members' Reports

Trustee Anderson wished everyone a great spring break. She attended Annual Rotary Student Forum, the PTA HSA dinner and the Elk's Civic night event.

Trustee Cuellar wished everyone a great spring break. She attended Annual Rotary Student Forum and the PTA HSA dinner.

Trustee Hansen wished everyone a great spring break. She attended Annual Rotary Student Forum, the PTA HSA dinner, the diploma ceremony for students receiving diplomas through SB172 and the Elk's Civic Night.

Trustee Peña wished everyone a great spring break. He attended Annual Rotary Student Forum, the PTA HSA dinner and the Elk's Civic Night.

Superintendent's Report

Superintendent Dr. Pérez highlighted a variety of items

- Superintendent Pérez assisted in hosting the 18th Annual Rotary Student Forum.
- She was a guest speaker in three ESL classrooms at PHS.
- Dr. Pérez along with Board members attended Elk's Civic night event.
- Superintendent Pérez attended the Annual PTA HSA awards dinner.
- Superintendent Pérez wished to recognize Dr. Manuel San Miguel for hosting a great diploma ceremony for students receiving diplomas through SB172.
- Dr. Pérez visited Collins School to participate in the Gold Ribbon application visitation.
- She met with Cerritos College President, Dr. Fierro to discuss scholarship opportunities and preparing our students to be successful.
- Superintendent Pérez met with the CSEA Executive Board.
- She attended the monthly Safety Committee meeting.

Recognition: Collins School Students

Superintendent Dr. Ruth Pérez and Board of Education members recognized Captain Raymond Collins School students Nehemiah Johnson and Joyvianna Taliauli, both third grade regional winners of the ***Imagine this... Story Writing Contest*** sponsored by the California Foundation for Agriculture in the Classroom.

The California Foundation for Agriculture in the Classroom is a state program dedicated to helping students and teachers gain an understanding of how agriculture provides the daily essentials necessary to make our society and our world function.

Margie Brennan, Garden Club Advisor and third grade teacher, encouraged students in her third grade classroom to enter the contest. Students indicated what agricultural product or process they were interested in writing about and researched in Collins School's computer lab.

Mrs. Brennan submitted stories from students from her class to the regional representative for the CFAITC. Teachers from across the state submitted stories for the contest. Nehemiah Johnson and Joyvianna Taliauli, the two regional winners, represent student writers from Region Four, ALL of Los Angeles, Orange, and San Diego Counties! Regional winners receive a plaque, and children's books from the CFAITC.

Students wrote original stories related to California agriculture. Nehemiah researched and wrote ***The Smart Dragon***, an innovative fictional account about milk production. Joyvianna researched and wrote, ***I Love Tomatoes*** a story about how tomatoes are grown.

Recognition: PHS Wrestlers

Superintendent Dr. Ruth Pérez and Board of Education members recognized Paramount High School Wrestlers Chazel Becerra and Nicholas Camacho on their successful Wrestling season.

Chazel's successful Wrestling season included being 2016 Moore League Champion, Southern Section CIF Champion, and she also placed 3rd at the CIF State Championships

Nicholas's successful Wrestling season included being 2016 San Gabriel Valley League Wrestling Champion, he placed 2nd in CIF and he placed 8th in CIF Masters.

Safe & Civil Schools Update

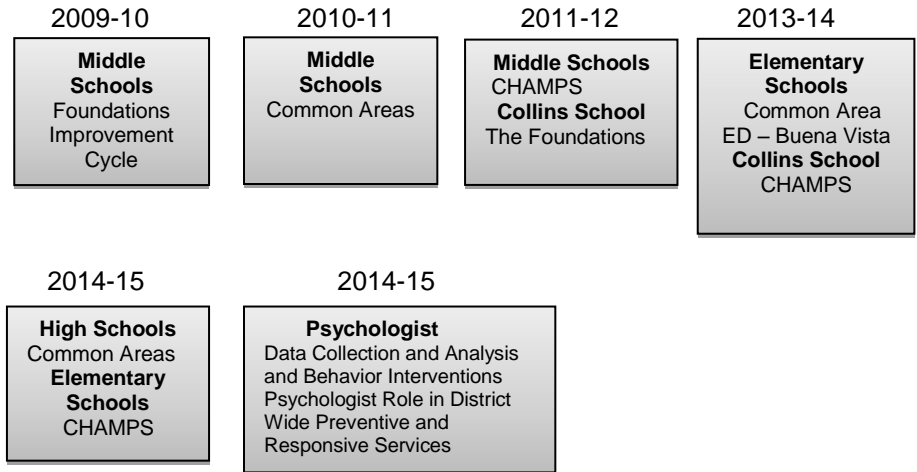
Dr. Manuel San Miguel, Director- Students Services provided the Board with an update on the Safe and Civil School program.

Dr. San Miguel shared with the Board that the purpose of the presentation is to:

- Review past and present Safe and Civil Schools Professional Development
- Provide an update on on the progress of Safe and Civil School implementation for Elementary, Middle and High Schools and Special Education

- Present data on the sustained effects of Safe and Civil Schools on suspension rates
- Outline next steps

History of Safe and Civil Schools Professional Development



Safe and Civil Professional Development 2015-16

K-5
 Conversation Help and Activity Movement Participation Success

6-8
 Review tiered discipline protocols
 Placing schoolwide discipline processes protocols in School Plans

9-12
 Establishing 3 level system for responding misbehavior

Support
Psychologists
 Data collection and analysis and behavior interventions
 Psychologist role in preventive and responsive services

Elementary and Middle Schools' Progress

- Continued focus on CHAMPS and Guidelines for Success at all Elementary and Middle Schools.
- Mokler, Alondra, Jackson, Paramount High School West Campus have brought in Safe and Civil consultant to work with entire staffs on classroom strategies.
- Collins School wrote a Gold Ribbon application based on the work they are doing in Safe and Civil.

High School Progress - Paramount High School
 Safe and Civil Committee met with staff to gather input and update schoolwide Common Area procedures and practices.

- Posters are displayed in all classrooms highlighting Common Area expectations and behaviors
- Electronic referrals that include tiered responses to behavior are now used.

High School Progress - Paramount High School West Campus
Safe and Civil Team meets monthly to:

- Review monthly attendance, referral, and suspension data
- Gather discipline data and input from teachers
- Plan the implementation of Safe and Civil Schools strategies

Policies for dress code, electronic devices, and bus waiting/riding were revised based on input from teachers and shared with teachers/students

Cohort teams are finalizing Level 2 notification and Level 3 referral forms.

High School Progress – Buena Vista High School

RTI meetings are conducted to identify and address school wide issues.

Discipline is collected weekly to share at staff meetings

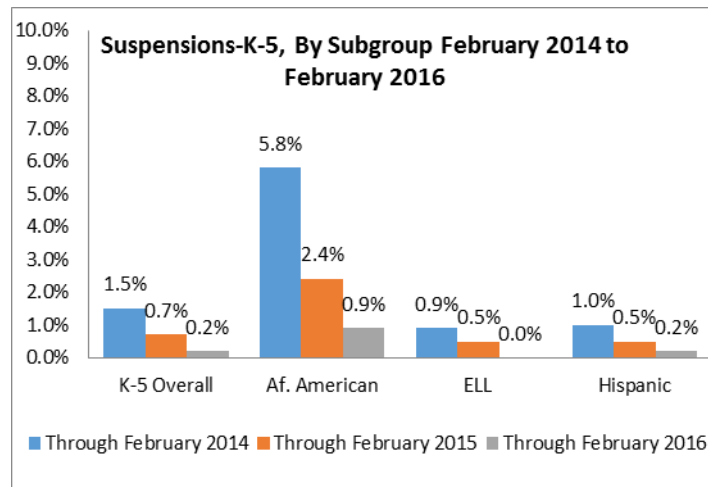
Guidelines for Success SOAR Coupons: Weekly raffles recognize students and staff

Tiered behavior referral form has been developed and is being implemented.

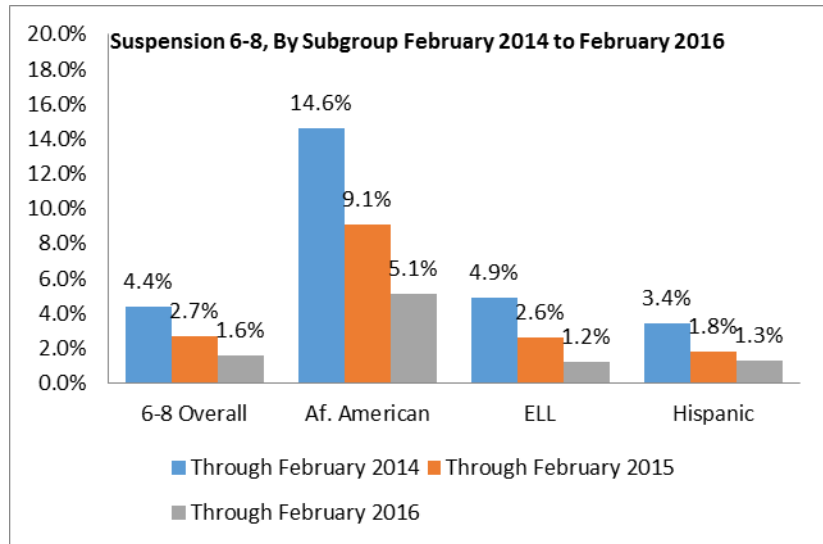
Community Day School

- Behavior referral form was revised for more uniform and efficient use of the 3-level system.
- Reflection packets now used for students in all classes.
- Teachers greet students at the door.
- Implement a form of 3-to-1 praise ratio strategy.
- Safe and Civil Team stress “school language” to address incidents of profanity.

K-5 Schools Reduced Suspensions for all Subgroups



6-8 Schools Reduced Suspensions for all Subgroups



Next Steps:

Continue to support elementary, middle and high schools with professional development in 2016-17. Focus areas include:

Elementary Schools:

- Tier 2 and 3 interventions
- Alternatives to suspension
- SST models

Middle Schools:

- On site visitations and feedback

High Schools:

- Full implementation of Safe and Civil Schools
- Early stage interventions
- Attendance

There were no changes to the Board meeting calendar.

Public Hearing Section

There were no speakers during the hearing section.

CONSENT ITEMS

0.105

Trustee Hansen moved, Trustee Cuellar seconded and the motion carried 4-0 to approve the Consent Items.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña

Absent: 1 – Trustee Garcia

Human Resources

Personnel Report

15-13

2.105

Accept Personnel Report 15-13, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

Educational Services

Consultant and Contract

Services

3.105

Approved the consultant and contract service request authorizing contracts with consultants or independent contractor who provides specialized services, as submitted.

Overnight and/or Out-of-County Study Trips
3.105

Approved the overnight and/or out-of-county study trip for students consistent with the District policies and instructional programs

Business Services

Purchase Order Report 15-13
4.105

Approved Purchase Order Report 15-13 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of February 2016
4.105

Approve warrants for all funds through February with a total of \$13,870,053.40.

Acceptance of Donations
4.105

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

Consultant Services
4.105

Approve the Consultant Services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

Educational Services

Summer School and Extended School Year Program for 2016
3.106

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the 2016 Summer School Extended School Year program and authorize the employment of teachers and support staff and purchase of materials and supplies as necessary.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Coalition for Educational Partnerships
3.107

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the Coalition for Educational Partnerships Agreements to provide college and career readiness workshops for Paramount Unified School District parents.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Business Services

2015-16 Budget Adjustments as of February 29, 2016
4.108

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 4-0 to approve the 2015-16 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Cafeteria Fund, and Self-Insurance Funds

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Contract with Los Angeles County Offices of Education for E-Rate Eligible Internet Access for 2016-2017
4.109

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 4-0 to approve the contract with Los Angeles County of Education for Internet services for 2016-17 pending E-Rate funding approval.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

INFORMATION ITEMS

Educational Services

New Administrative
Regulation 6173.1 –
Education for Foster Youth

The Board received as information new Administration Regulation 6173.1 – Education for Foster Youth which supports District processes, procedures and compliance requirements.

Revised Administrative
Regulation 6145.2 – Athletic
Competition

The Board received as information revised Administrative Regulation 6145.2 – Athletic Competition that is currently supported by Board Policy 6145.2 – Athletic Competition.

Business Services

Average Daily Attendance
Summary Report Through
February 19, 2016 and the
Sixth Monthly School
Enrollment Report

The Board received as information the monthly school attendance reports for 2015-16.

Independent Citizens' Bond
Oversight Committee Annual
Audit Report

The Board received as information an update on the annual audit of the Measure AA Bond projects.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be April 13, 2016, at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments
Per Government Code
54957

There were no employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 7:14 p.m. to discuss governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 8:51 p.m. President Peña reported that they discussed governance team items.

There was no action taken in Closed Session.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 4-0 to adjourn the Regular Meeting of the Board of Education held on March 22, 2016 at 8:51 p.m.

Ayes: 4 – Trustees Anderson, Cuellar, Hansen, Peña
Absent: 1 – Trustee Garcia

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk